



Notice of Meeting of the City Council of the City of Roman Forest, Texas

2430 Roman Forest Boulevard, Roman Forest, TX 77357

Regular City Council Meeting Agenda

Monday, February 26, 2024,

6:30PM

City Council Chambers

Mayor - Chris Parr

Council Member Mitchell Davis – Position 1

Council Member Christopher Ellis – Position 2

Council Member Jerry Reasner – Position 3

Council Member Greg Partin – Position 4

Council Member James Brooks – Position 5

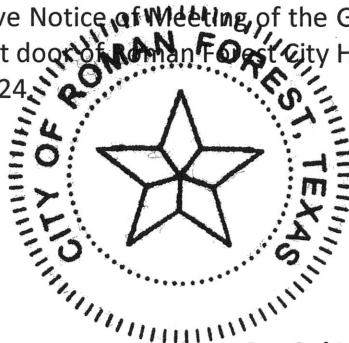
This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a City Council Meeting of the City of Roman Forest, Texas, will be held at which time the following subjects will be discussed and will be acted upon.

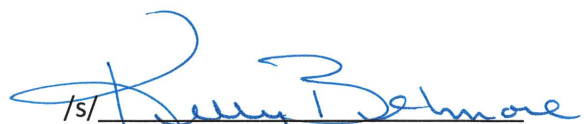
1. CALL TO ORDER:
2. INVOCATION:
3. PLEDGE OF ALLEGIANCE:
4. ROLL CALL:
5. PUBLIC COMMENTS
6. CONSENT AGENDA ITEMS:
 - a. Consider and approve the **Minutes of the Regular City Council Meeting dated January 22, 2024.**
 - b. Consider and approve the **Minutes of the City Council Permit Workshop dated February 13, 2024.**
 - c. Consider the Financial and Bookkeeping and take any action in connection therewith – Finance Manager, Liz Mullane
 - d. Consider the City Administrator report and take any action required in connection therewith – City Administrator, Tim Underwood
 - e. Consider the Police Department Report and take any action required in connection therewith – Chief Stephen Carlisle
 - f. Reports
 1. Building Permit Report – Submitted for Review
 2. Municipal Court Report – Submitted for Review
 3. Maintenance Department Report – Submitted for Review
7. Discuss and consider the status of the following projects and taking of any action in conjunction therewith – Engineer Greg Phipps.
 - City Drainage Improvements
 - City Paving Improvements
8. Discuss and consider the **Resignation letter provided by Council Member James Brooks Council Position #5.**
9. Discuss and consider Mayor Chris Parr's recommendation to appoint a new **Council Member for Position #5.**
10. Discuss and consider Mayor Chris Parr's recommendation to appoint an **Interim Council Member for Position #4 temporarily.**
11. Presentation of the **Roman Forest Police Citizen Citation Award to Mrs. Melba Reasner from Chief Stephen Carlisle, presented by Mayor Chris Parr.**

12. Discuss and acknowledge the receipt from Chief Carlisle on the **Roman Forest Police Racial Profiling Report for 2023.**
13. Discuss and consider **Approving Lynda Stewart to the position of Roman Forest Parks and Recreation Events Treasurer.**
14. Discuss and consider possible action **Approving the Roman Forest Park and Recreation events for March, April, May, and June on the upcoming calendar of events.**
15. Discuss and consider **Changing the Regular City Council Meetings from the 4th Monday to a Date to be Determined.**
16. Discuss and consider possible action to **Approve and agreement with Tachus Internet addressing concerns involving damage to city property.**
17. Discuss and consider **creating amendments to the building ordinance removing mandatory inspections on generator fence, driveway, window, and hot water heater installation and replacement permits.**
18. Discuss and consider **Park Ordinance to Prohibit the sales of Vehicles at Roman Forest Park.**
19. Discuss and consider a draft of **Chapter 8, Article VI addressing Substandard Buildings.**
20. Discuss and consider on **Chapter 34 – Peddlers and Solicitors.**
21. Discuss and consider a **Request for Qualifications (RFQ) for Consulting Planning Services to develop the City of Roman Forest a Comprehensive Plan.**
22. Discuss and consider approving the **RFP for seeking City Attorney services.**
23. Discuss and possible action to allow the **City Administrator to negotiate and sign a pool management agreement that does not exceed \$18,000.**
24. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Requests for accommodation must be made 48 hours prior to the meeting. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Roman Forest, is posted on the website and the front door of Roman Forest City Hall, which is always readily accessible to the public, by 6:30 pm on February 22, 2024.



/s/ 
Kelly Belmore, City Secretary

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility.

Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144© and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.