

## **Driveway / Approach – New, Repair or Temporary Permit Information & Application**

Projects must conform & comply with the city's adopted Building Codes, Deed Restrictions, and Ordinances. Submit permit request and upload documents through the online portal.

Things to consider before starting your project:

- **Where are your property lines?**  
The City of Roman Forest **does not** survey property lines. Contact a Licensed Land Surveyor to locate the property lines.
- **What type of lot do you have?**  
Interior or corner lot, etc.
- **Are there easement restrictions?**  
Reference city ordinance Chapter 38
- **What are the setback requirements?**  
Culverts will be no less than ten (10) feet from the side property line and any second culvert placed on the property must be twenty (20) feet from any adjacent culvert.  
Chapter 38, section 1 - D.
- **Call 811 before you dig.**  
Utilities may be located in the rear U.E. or the side U.E.

### **Permit request requires uploading the following documentation:**

1. Completed Residential Permit Application signed by applicant and homeowner
  2. Statement of Work including construction plan details/drawings – must conform to ordinance requirements. Form provided for approach permits.
  3. Site plan showing existing house, driveway, other structures, and the proposed location of the project highlighted with distances from property lines, house, and other structures
- Permit and Inspection Fees are calculated and due upon review of application.
  - \*All Contractors must register annually (no fee) with the city permit office before permits are issued.
  - The city reserves the right of 30 days to review and approve or reject permit applications.

Review updates as to the progress of your permit request through the city permit portal at

<https://romanforesttx2.portal.iworq.net/portalhome/romanforesttx2>

### **Applicable Fees:**

A permit processing fee of \$75.00 applies to all permits.

Table may be used to estimate the Plan Review/Inspection fees.

<u>Project Valuation</u>	<u>Assessed Fee</u>
(cost of material & labor)	
\$1.00 - \$10,000	- \$100.00
\$10,001 - \$25,000	- \$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000 in valuation or fraction thereof
\$25,001 - \$50,000	- \$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000 in valuation or fraction thereof
\$50,001 - \$100,000	- \$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000 in valuation or fraction thereof

Additional fees relating to the project may be required and will be determined upon permit review.

## **Definitions:**

**Property Survey** – A survey, sometimes called a property or land survey, is a map that outlines the boundaries of your property. It shows the exact dimensions of your parcel of land. The drawing functions as an overview of your property, everything on your lot, its surroundings, and proposed changes. A survey also details the topographic features of your property, plus any buildings and structures on it. Property surveys don't just show what's on top of the soil. They also detail any objects or structures below ground, such as a well or septic tank on your property. If your property has easements, the survey will also show those.

**Build Line** - a line usually set with respect to the frontage of a plot of land which is fixed by statute or by deed or contract and beyond which the owner of the land may not build.

**Setbacks** - Structures are restricted to no nearer than 10 feet to any side or rear property line per deed restrictions.

**Site Plans.** A site plan is a diagram used by contractors and builders when working to improve your property, or parts of it. A site plan drawing functions as an overview of your property, everything on your lot, its surroundings, and proposed changes. Site plans must show lot dimensions, footprint of building and distance from building to property lines, platted building lines, driveways, all easements, and the address and legal description of the lot.

**Foundation/Driveway plans** drawn to a scale of  $\frac{1}{4}'' = 1'$ . Foundation plans must show all dimensions, size, location and spacing of rebar, concrete specifications, slab thickness.

**Driveway** - The driveway is located on private property, generally between the property line and the garage or house. Driveway standards can be found in Chapter 38 of the city ordinances.

**Approach-** The drive approach is located in the public right-of-way, starting at the edge of road and extending four (4) feet inside the property line.

**Temporary Approach/Culvert** – A temporary culvert crossing is a structure designed for short-term use that is installed across a watercourse to allow construction vehicles to safely cross without damaging the ditch, stream bed or channel. Temporary driveways will be of sufficient standard for the intended purpose, but in no case will be the standards be less than:

- Ditch flows will not be impeded

- Entrance allows access by emergency vehicles during all weather conditions

- Entrance will not create adverse impacts on the existing roadways

- Entrance shall be well maintained

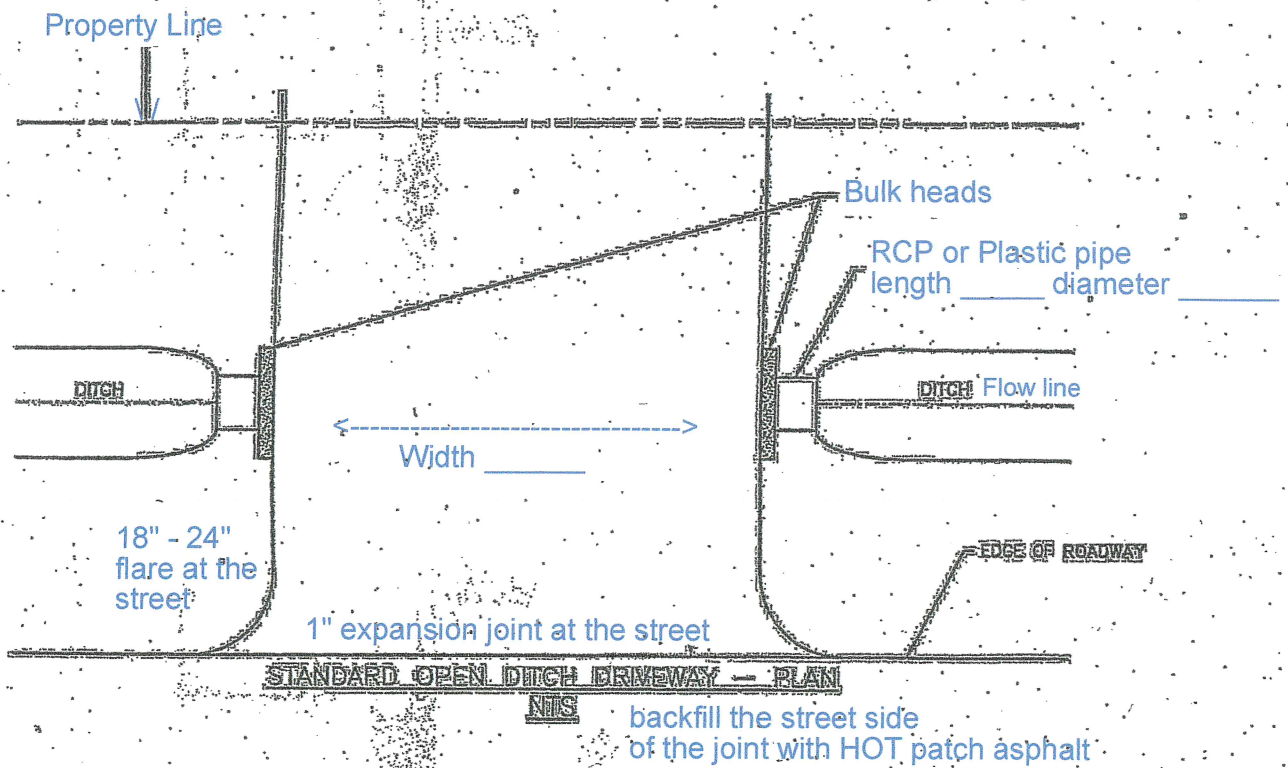
**Install requirements:** use of an approved culvert either RCP or Plastic (no metal) of at least a diameter of eighteen (18) inches or of such larger diameter as may be required by the depth of the drainage ditch or as deemed appropriate by the Building Inspector, and a minimum 16-foot long, placed so as to maintain the line and grade of the drainage ditch and not impede the flow of stormwater run-off. Backfilled with crushed concrete/rock or limestone. Requires inspection at installation and upon removal.

**Logging** – the individual act or any combination of the acts of felling, dragging, cutting, or loading of seven (7) or more timbers or logs four (4) inches or larger at the base from privately owned property located in the city's jurisdiction within a 12-month calendar year.

**Landscaping** – the removal of underbrush or less than seven (7) timbers from a privately owned lot upon which the resident's dwelling is located and any adjacent or contiguous lots owned by the same person. Landscaping does not require a permit.

**Statement of Work** - is the narrative description of a project's work requirement. It defines project-specific activities, deliverables and timelines for a vendor providing services to the client.

Construction specifics - Address: \_\_\_\_\_





# City of Roman Forest

## Residential Permit Application

Permit # \_\_\_\_\_

**COMPLETE ALL SECTIONS**

**Project Location** \_\_\_\_\_ Property in the Flood Plain? **Yes** or **No** If yes, provide Flood Plain Certificate to the City. May

**Address:** \_\_\_\_\_

**MCAD Property Parcel # R** \_\_\_\_\_

<b>Check <input checked="" type="checkbox"/> Permit Type</b>	NEW HOME (SFR) _____	# of stories _____	ADDITION _____
Living _____	sq. ft. _____	Covered _____	
Sq. Ft. - _____	Garage - _____	Porch/Patio- _____	Total Square Feet # _____
SWIMMING POOL/SPA _____	HOME REMODEL _____	MECHANICAL _____	
ACCESSORY BUILDING _____	SOLAR _____	ELECTRICAL _____	
TEMPORAY CULVERT _____	APPROACH _____	PLUMBING _____	
LOGGING/TREE CLEARING _____	DRIVEWAY <input type="checkbox"/> New <input type="checkbox"/> Repair	Total Square Feet _____	
OTHER(describe) _____	PATIO <input type="checkbox"/> Attached <input type="checkbox"/> Detached	Total Square Feet _____	
	FENCE Height _____ <input type="checkbox"/> Wood <input type="checkbox"/> Chainlink <input type="checkbox"/> Decorative Iron/Steel		

**Project Cost** \$ \_\_\_\_\_ **Project Details:** \_\_\_\_\_

### CONTRACTOR INFORMATION

HomeBuilder/Contractor	Site Supervisor Name	Phone #:	
		Email:	
Mechanical Company	Licensee Name	Phone #:	Contractor License Number
		Email:	
Electrical Company	Licensee Name	Phone #:	Contractor License Number
		Email:	
Plumbing Company	Licensee Name	Phone #:	Contractor License Number
		Email:	
Contractor Company	Name	Phone #:	Trade type:
		Email:	

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. **\*\*All permits require passing final inspections. A building or structure shall not be used or occupied in whole or in part until the building official has issued a certificate of occupancy as per the International Residential Code. Any person who violates a provision of the code or fails to comply with any of the requirements thereof shall be subject to penalties as prescribed by law.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

### APPLICANT

Print Name: _____	Date: _____
Address: _____	Phone: _____
Signature: _____	Email: _____

### PROPERTY OWNER

Print Name: _____	PHONE # _____
Signature: _____	EMAIL: _____

<b>BUREAU VERITAS OFFICE USE ONLY:</b>	BV PROJECT # _____
APPROVED BY: _____	Date Approved: _____



## CONTRACTOR ACKNOWLEDGEMENT FORM

Roman Forest requires all contractors (state licensed and non-licensed persons) to submit registration and obtain an assigned contractor number with the city, re-registering annually.

Any person who engages in electrical, HVAC Mechanical, or plumbing work in the City of Roman Forest is required to apply for the Trade Permit.

Permits are typically issued upon request, providing that the tradesman is registered, all requirements have been met and proper documentation submitted.

**\*\*\*NEW HOMES OR ADDITIONS – hand in the completed application to the Home Builder for submission.**

Before applying for a permit, please complete registration by reading, completing, and submitting the acknowledgement and contractor registration forms. Currently, the city does not charge a registration fee.

To register, provide:

1. Completed Contractor Acknowledgement and Registration Forms or register online
2. Certificate of Liability Insurance with a minimum of \$300,000 Commercial General liability
3. Valid photo identification or Driver's License
4. Valid Texas Dept. of Licensing and Regulation issued licenses for Electricians & HVAC/Mechanical  
Or Texas State Board of Plumbing Examiners license for Plumbers

All licenses, apprenticeship and journeyman cards shall always be carried while on the job and made available for inspection upon request by Inspectors. All vehicles on work sites must have appropriate signage.

**It is the responsibility of the contractor to schedule inspections with Bureau Veritas through passing final inspections.** Work will be inspected according to the city's adopted International Building Code Series and current National Electrical Code. **Plumbers take note – the city does not allow mastic on PVC.**

Work must be ready when scheduling inspections; there will be an additional \$100 fee after 2 repeat failed inspections.

Contractor work hours shall not begin before 6:30 a.m. and shall cease by 7:30 p.m. (subject to citation for noise disturbance).

No commercial delivery trucks or concrete trucks allowed on the jobsite before 6:30 a.m. This includes all City of Roman Forest streets. Drivers will be held accountable and are subject to ticketing.

All Persons are responsible for keeping the public right-of-way clean of debris. Any mud/dirt/soil etc. tracked or spilled into/onto the street must be cleared up immediately. This includes all delivery vehicles (dirt, lumber, cement, etc.). **Violators are subject to ticketing, including the permit applicant.**

By signing, I acknowledge that I have read and understand the City of Roman Forest contractor expectations and will follow and relay all applicable information to my employees and subcontractors for compliance.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature



## CONTRACTOR REGISTRATION FORM

\_\_\_\_\_ **NEW REGISTRATION**

\_\_\_\_\_ **ANNUAL RENEWAL**

\_\_\_\_\_ ELECTRICAL CONTRACTOR  
 \_\_\_\_\_ MASTER ELECTRICIAN  
 \_\_\_\_\_ JOURNEYMAN ELECTRICIAN  
 \_\_\_\_\_ MASTER SIGN ELECTRICIAN  
 \_\_\_\_\_ MASTER PLUMBER (RMP)  
 \_\_\_\_\_ MECHANICAL (HVAC)

\_\_\_\_\_ GENERAL CONTRACTOR  
 \_\_\_\_\_ FENCE or LANDSCAPE COMPANY  
 \_\_\_\_\_ IRRIGATOR/BACKFLOW  
 \_\_\_\_\_ SWIMMING POOL/SPA CONTRACTOR  
 \_\_\_\_\_ CONCRETE COMPANY  
 \_\_\_\_\_ OTHER- \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Office Phone: \_\_\_\_\_

Office E-Mail: \_\_\_\_\_

Licensee Name: \_\_\_\_\_

TRADE License #: \_\_\_\_\_ Expiration: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Include with your submission the following:

- \_\_\_\_\_ Certificate of Liability Insurance listing "City of Roman Forest" as the certificate holder
- \_\_\_\_\_ Color Copy of Driver's License
- \_\_\_\_\_ Copy of State Trade License (if applicable)

I HEREBY ACCEPT ALL CONDITIONS SET FORTH IN THE ABOVE ACKNOWLEDGMENT FORM AND CERTIFY THAT ALL STATEMENTS MADE HEREIN ARE TRUE. APPLICANT ACKNOWLEDGES THAT SINGNATURES TRANSMITTED ELECTRONICALLY OR BY FACSIMILE HAVE THE SAME LEGAL EFFECT AS ORIGINALS.

\_\_\_\_\_  
 Contractor Signature

\_\_\_\_\_  
 Date

Keep a copy for your records.

View city ordinances at [https://library.municode.com/tx/roman\\_forest/codes/code\\_of\\_ordinances](https://library.municode.com/tx/roman_forest/codes/code_of_ordinances)

**CITY OF ROMAN FOREST**

**ORDINANCE NO. 425-19**

**Driveways**

**AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS REGULATING DRIVEWAYS; ESTABLISHING PERMITTING REQUIREMENTS; SETTING MINIMUM SPECIFICATIONS AND INSTALLATION FEES; PROVIDING FOR ENFORCEMENT AND FOR PENALTIES OF UP TO \$500; PROVIDING A SAVINGS CLAUSE AND REPEALING CLAUSE; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF**

WHEREAS, Sections 311.002 and 311.003 of the Texas Transportation Code authorize the City Council of a Texas general law municipality to regulate public ways and streets, and crossways such as driveways, and to regulate the grade of premises; and

WHEREAS, the City of Roman Forest has adopted certain construction requirements as found in the International Residential Code and other City building codes; and

WHEREAS, City Council has determined that the installation and repair of driveways entering on to streets within the City should be regulated and permitted in order to protect the general health, welfare and safety of the public and to prevent property damage that might occur from obstructed drainage resulting from improperly constructed driveways;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS:**

**SECTION 1. DRIVEWAY REGULATIONS.**

That the following permitting procedures and regulations regarding the installation and maintenance of driveways within the City of Roman Forest shall apply:

**A. PERMIT FOR CONSTRUCTION OF DRIVEWAYS.**

It shall be unlawful for any person to construct, or cause to be constructed, any driveway connecting private property with a public street without first obtaining a written permit therefore from the City of Roman Forest. All work done under such permit shall conform to the requirements of this ordinance and shall be subject to inspection and approval by the City Building Inspector.

## **B. APPLICATION FOR PERMIT.**

(a) Application for a driveway permit shall be addressed in writing to the City Permit Official and shall set forth the property owner's true name and address, and the address of the property where the work is to be performed.

(b) Upon receipt of an application for a driveway permit, the City, acting through City Council or the Building Inspector, shall make a determination as to whether the driveway applied for is necessary to provide reasonable access to the private property consistent with the safety and convenience of the public, taking into account the following matters:

(1) The nature and volume of traffic on the street on which the private property abuts.

(2) The dimensions and type of construction of the street on which the private property abuts.

(3) The effect that the passage of vehicles to and from the private property will have on the safety of the traveling public and on the movement of traffic in the street to which the driveway connects.

(4) The use to be made of the private property.

(5) The dimensions of the private property, and the type and location of improvements thereon or to be placed thereon.

(6) The extent of the access which the private property has or will have to other public streets, if any.

(c) A permit shall not be issued for any driveway opening as to which it has been found that the proposed use of the driveway would create an extraordinary traffic hazard or would excessively interfere with the normal use of the street right-of-way.

## **C. ALTERING LINES OR GRADES WHEN PUTTING DOWN PERMANENT STREET PAVEMENT.**

The City hereby expressly reserves the right, when putting down a permanent street pavement, either by the original construction or reconstruction, to change or alter the lines and grades of such permanent pavement and of the driveways, curbs and gutters on the



street, when in the opinion of the City Engineer such change is necessary for the proper paving or drainage of the street, and without liability on the part of the City by reason of such change. In the event that a driveway, the line or grade of which is changed, is in good condition and does not, in the opinion of the City Engineer, require entire reconstruction, the owner thereof shall be given notice to break such driveway back to a point fixed by the city engineer and to remove the broken portion and reconstruct such portion on the line and grade determined by the city engineer, at the cost of such abutting owner. In the event such owner shall fail or refuse to obey the order of the City Administrator, the City Administrator shall have the right to have such breaking and reconstructing to grade of such driveway done by a paving contractor, or other person, at the expense of the abutting owner.

#### **D. CULVERT AND GRADE REQUIREMENTS**

(a) No driveway may be constructed without use of an approved culvert of at least a minimum diameter of eighteen (18) inches or of such larger diameter as may be required by the depth of the drainage ditch or of a larger size as deemed appropriate by the City Engineer.

(b) Placement of the culvert shall in all cases maintain the line and grade of the drainage ditch which the driveway is to cross.

(c) No driveway may be constructed without a bulkhead at the inlet and outlets of the drainage culvert of the driveway. Bulkheads must be on both sides of the driveway and must be at least 12" below the bottom of the ditch flow line with a 5.5-inch curb above driveway grade .

(d) Culvert placements will require stabilized sand to be minimum (6) inches under and halfway up each side of the culvert placement. Temporary culverts, culverts used for access to property used for agricultural purposes or for access to single family dwellings are exempt from this requirement.

(e) Any second culvert placed on the property must be 20 feet from any adjacent culvert and must have a concrete approach over the culvert that continues for 4 feet past the approach on the interior property.

(f) All future maintenance of the driveway and culvert shall be the responsibility and at the expense of the individual property owner. This responsibility includes the requirement to maintain the culvert portion of the driveway free of debris or other foreign matter and at the proper grade to allow proper drainage through the culvert portion of the driveway.

#### **E. DRIVEWAY STANDARDS.**

(a) Driveways shall be constructed of concrete and to the following standards from that part of the driveway connecting to city streets to that part of the driveway connecting to the structure it is to serve:

- (1) All stumps, surface organics, topsoil, and any other unsuitable materials shall be removed from paving areas.
- (2) Positive drainage away from the area to be paved must be established. A survey must be provided and approved by City officials before paving work begins.
- (3) Concrete culverts or any plastic culvert currently approved for, and in use by, the County of Montgomery must be used. Metal culverts are expressly prohibited.
- (4) Culverts must be stabilized in place by the use of stabilized sand to a minimum depth of one-half (1/2) the culvert diameter.
- (5) Thickness. Standard concrete driveways shall be composed of not less than, and must maintain, a minimum of four (4) inches of concrete as measured over the top radius of the culvert and from the top of the forming materials.

#### **(a) Approaches**

All approaches shall be poured the same width as the driveway, shall flare out eighteen (18) to twenty-four (24) inches on each side at the curb or street line, be no less than five and one half (5.5) inches thick and have a non-extruding bituminous 1" expansion at the street. The curb cut must extend the full width of the apron. Pavers may not be used to widen an approach.

- (6) All concrete shall have sand and one and one-half inch (1-1/2") maximum diameter aggregate, type 1 Portland cement (5 sack minimum) and shall have a compressive strength of 3000 PSI in 28 days.
- (7) All placing and curing of concrete shall comply with the latest revision of ACI-318.
- (8) All driveways shall require:

- (a) 6X6X6 welded wire mesh, in conformity with ASTM-185 specifications; or
  - (b) grade 60, #3 rebar conforming to ASTM-615, at 18-inch centers each way.
- (9) #3 rebar adjacent to the ground must be covered by concrete to a minimum depth of three (3) inches.
- (10) If wire mesh is utilized in the driveway construction, care must be utilized in the concrete placement process to assure that the wire mesh is not allowed to remain in contact with the earth but is centered in the concrete.
- (11) All concrete shall be consolidated by mechanical vibration, spading, or rodding, so that the concrete is thoroughly worked around the reinforcement and into the corners of the formwork.
- (12) Expansion joints, either commercial one-inch thick pre-molded or one-inch thick pressure treated lumber, extending entirely through the driveway for its full width and depth shall be required. An expansion joint is required at the juncture of the driveway and the structure which the driveway is to serve and at twenty (20) foot intervals thereafter including its juncture with any city street.
- (13) #4 steel dowels, two (2) foot long on two (2) foot centers, shall be required at all expansion joints.
- (14) The length of the proposed culvert shall be based on the following standards:
- (a). Single Family Dwellings:
    - (1) Minimum for walkway: one joint of pipe
    - (2) Minimum for driveway: 16 feet
    - (3) Maximum for driveway: 40 feet
  - (b). All Other Driveways:
    - (1) Minimum for driveway: 16 feet
    - (2) Maximum for driveway: 100 feet
    - (3) Inlets shall be spaced 50 feet or in the mid-point of any culvert over 50 feet in length.

(15) *Temporary driveways* are any driveways intended for short term usage, such as during logging, construction, as an alternate construction route or any other interior use. Temporary driveways will be of a sufficient standard for the intended purpose, but in no case will the standards be less than the following:

- (a) Ditch flows will not be impeded,
- (b) The entrance will allow access by emergency vehicles during all weather conditions,
- (c) The entrance will not create adverse impacts on existing roadways,
- (d) The entrance shall be maintained during the life of the temporary facility.

#### **F. PROTECTING NEW WORK.**

After driveways and any attached curbs and gutters have been completed, they must be protected from damage by keeping traffic off of the new construction for at least five (5) days, and from the sun by a covering of sand, boards, building paper or canvas, and must be sprinkled daily for at least two (2) days after completion.

#### **G. INSPECTION REQUIREMENTS.**

No concrete shall be poured until the worksite for the driveway has been inspected and approved as ready to pour by the Roman Forest Building Inspector. Final or completion approval of the driveway shall be required but in no instances will final approval be given less than five (5) working days after completion of the pour.

#### **H. MISCELLANEOUS REQUIREMENTS.**

In general, all forms shall be smooth; the work shall be done in a workmanlike manner giving straight lines where required; true planes and a smooth finish properly brushed to remove marks; and shall be completely satisfactory to the City Building Inspector. When the work is completed, earth shall be thoroughly filled in and tamped against the sides of the concrete and all rubbish, surplus excavated material, forms and other materials used in the construction of the driveway shall be removed and the work site left in a neat and orderly manner.

## **SECTION 2. ENFORCEMENT AND PENALTIES**

- a) Any person who shall violate any provision or provisions of this Ordinance shall be guilty of a misdemeanor and shall, upon conviction thereof, be punished by a fine of not more than \$500.00 for each violation. Each day in which any violation shall occur or continue shall constitute a separate offense.
- b) If any person engages in the construction of a driveway, sidewalk or culvert crossing a City easement or right-of-way without a permit, or if any person engages in the construction or repair of a driveway or culvert in any manner except as specified in the permit issued therefor by the City, the City may order the landowner to remove or repair the driveway or culvert at the landowner's expense.

## **SECTION 3. SAVINGS CLAUSE**

If any provisions, section, exception, subsection, paragraph, sentence, clause or phrase of this Ordinance or the application of same to any person or set of circumstances, shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this Ordinance or their application to other persons or sets of circumstances and to this end all provisions of this Ordinance are declared to be severable.

## **SECTION 4. REPEALING CLAUSE**

City of Roman Forest Ordinance No. 249-95 adopted January 24, 1996 and all ordinances or portions of ordinances that are in conflict with this Ordinance are hereby repealed to the extent of such conflict.

## **SECTION 5. TEXAS OPEN MEETINGS ACT**

It is hereby officially found and determined that the meeting at which this Ordinance was considered was open to the public as required and that the public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

## **SECTION 4. EFFECTIVE DATE UPON PUBLICATION**



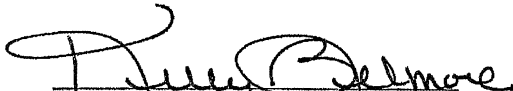
The City Secretary is hereby directed to give notice hereof by causing the caption of this Ordinance to be published in the official newspaper of the City of Roman Forest, and this Ordinance shall take effect upon such publication as provided by law.

PASSED AND APPROVED this 15 day of October, 2019, by the affirmative vote of the City Council of the City of Roman Forest.



Chris Parr, Mayor

ATTEST:

  
Kelly Belmore, City Secretary



## AFFIDAVIT OF PUBLICATION

## STATE OF TEXAS:

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit:

CITY OF ROMAN FOREST

0000204435

HC055870323

RAN A LEGAL NOTICE

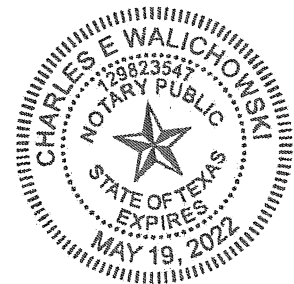
SIZE BEING: 2 x12 L

Product	Date	Class	Page
CNAO-Atascocita Observer	Oct 23 2019	Legal Notices	
CNCA-Cleveland Advocate	Oct 23 2019	Legal Notices	
CNEM-East Montgomery County Observer	Oct 23 2019	Legal Notices	
CNHO-Humble Observer	Oct 23 2019	Legal Notices	
CNKO-Kingwood Observer	Oct 23 2019	Legal Notices	
CNLH-Lake Houston Observer	Oct 23 2019	Legal Notices	

Victoria Bond \* IR Chief  
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 23rd Day of October A.D. 2019

Charles E. Walichowski  
Notary Public in and for the State of Texas



Notice is hereby given that on October 15, 2019 at a duly called meeting, the City Council of Roman Forest, Texas passed and approved an Ordinance No. 425-19 for the City of Roman Forest, Texas regulating drive ways.

**ORDINANCE 425-19 - AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS REGULATING DRIVEWAYS; ESTABLISHING PERMITTING REQUIREMENTS; SETTING MINIMUM SPECIFICATIONS AND INSTALLATION FEES; PROVIDING FOR ENFORCEMENT AND FOR PENALTIES OF UP TO \$500; PROVIDING A SAVINGS CLAUSE AND REPEALING CLAUSE; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF**

and returned unopened. All bids must be delivered to the City of Houston, Texas, at the following address: [Notice Issuance Date: October 17, 2019]



**HOUSTON COMMUNITY  
NEWSPAPERS  
& MEDIA GROUP**  
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Call Mon - Fri between 8:00 am - 5:00 pm • southeastexas.c

Za | Observer

**GARAGE SALES**

**NORTHEAST GARAGE SALES**

★ **MULTI FAMILY YARD SALE**  
Wed, Thurs, Fri, Oct. 23 - 25 8am.  
1437 CR 318, (New Salem Rd)  
Cleveland, TX 77327

**RENTALS**

**HOMES**

Plans, Garage, 3B+2B, W.P.D.

**LEGALS**

**LEGAL NOTICES**

**NORTH HOUSTON MOTORS, INC.**  
16711 EASTEX FREEWAY,  
HUMBLE, TEXAS 77396  
VSF# 0575649

www.tdlr.texas.gov  
2017 Ford, Vin 1FEBX22G9HK  
A26888 SK# 64729, 2004 Saturn,  
Vin 1G8J52F94Z157649 SK#  
64792, 2006 Ford, Vin 1ZVF780N9  
65167848, SK# 64833, 1998 Chev,  
Vin 1GNEK13R2W114562, SK#  
64830

**LEGALS**

**LEGAL NOTICES**

Notice is hereby given that on October 15, 2019 at a duly called meeting, the City Council of Roman Forest, Texas passed and approved an Ordinance No. 425-19 for the City of Roman Forest, Texas regulating drive-

**LEGALS**

**LEGAL NOTICES**

**ORDINANCE 425-19 - AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS REGULATING DRIVEWAYS; ESTABLISHING PERMITTING REQUIREMENTS; SETTING MINIMUM SPECIFICATIONS AND INSTALLATION FEES; PROVIDING FOR ENFORCEMENT AND FOR PENALTIES OF UP TO \$500; PROVIDING A SAVINGS CLAUSE AND REPEALING CLAUSE; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.**

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