## **Frequently Asked Questions**

### Q: What forms of payment do you accept?

A: The court will accept cash, money order, or cashier's check payable to the City of Roman Forest. Please do not mail cash! It is recommended that payment through the mail be sent certified for your tracking purposes. Credit and Debit cards are also acceptable forms of payment that are assessed a processing fee when either paying over the phone or online at <a href="http://www.payromanforest.com">www.payromanforest.com</a> (1-800-444-1187 se habla espanol)

#### Q: May I mail in my payment?

A: Adults may use certified mail to send payments. Money orders should be payable to the City of Roman Forest. Include a plea of No Contest or Guilty with a copy of your citation. A payment received through the mail without a plea or other indicator will be recorded as a plea of No Contest. Your payment must be received by your appearance date, noted on the citation, to avoid the issuance of an arrest warrant. Mailing address is 2430 Roman Forest Blvd., Roman Forest, Texas 77357

### Q: How can I find out how much I owe and the due date?

A: Visit www.payromanforest.com - input your driver's license number and state, last name and date of birth, or ticket number and date of birth. The assessed amount is listed online or you can call the court with your identifying information and receive the assessed amount and due date.

# Q: Can I call the Municipal Court and find out how many warrants I have outstanding against me in the State of Texas?

A: Court personnel only have information about the cases filed in the Roman Forest Municipal Court. To find out about other charges, you must contact the court jurisdiction in each specific case. You may utilize the Department of Public Safety's Failure to Appear website for more information.

### Q: If I pay my citation before the court date, do I still need to come to court?

A: No. If you make disposition of your case(s) prior to your required appearance date, you will **NOT** need to appear on your court date. It is, however, your responsibility to confirm that you have properly disposed of your case.

#### Q: Do I have to get a lawyer to go to court?

A: No. You can represent yourself "pro se" or retain a lawyer to represent you. By law, the Municipal Court is not required to appoint you a lawyer. No one other than a lawyer can represent you. This applies to parents of juveniles and minors.