



**Notice of Meeting of the City Council of the City of Roman Forest, Texas**

**2430 Roman Forest Boulevard, Roman Forest, TX 77357**

**Regular City Council Meeting Agenda**

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**Monday, January 23, 2023**

**6:30PM**

**City Council Chambers**

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**Mayor - Chris Parr**

**Council Member Mitchell Davis – Position 1**

**Council Member Nelda Adkins – Position 2**

**Council Member David Mullane – Position 3**

**Council Member Greg Partin – Position 4**

**Council Member James Brooks – Position 5**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a City Council Meeting of the City of Roman Forest, Texas, will be held at which time the following subjects will be discussed and will be acted upon.

1. CALL TO ORDER:
2. INVOCATION:
3. PLEDGE OF ALLEGIANCE:
4. ROLL CALL:
5. PUBLIC COMMENTS:
6. CONSENT AGENDA ITEMS:
  - a. Consider and approve the Minutes of the Regular City Council meeting dated December 19, 2022.
  - b. Consider the Financial and Bookkeeping and take any action in connection therewith – City Administrator, Tim Underwood
  - c. Consider the City Administrator report and take any action required in connection therewith – City Administrator, Tim Underwood
  - d. Consider the Police Department Report and take any action required in connection therewith – Chief Stephen Carlisle
  - e. Reports
    1. Building Permit Report – Submitted for Review
    2. Municipal Court Report - Submitted for Review
    3. Maintenance Department Report – Submitted for Review
7. Discuss and consider the status of the following projects and taking of any action in conjunction therewith – Engineer Greg Phipps
  - City Drainage Improvements
  - City Paving Improvements
  - Venus Outfall Improvement
8. Discuss and consider possible action concerning a **Correcting Warranty Deeds on certain lots that are originally conveyed to be in PUD 4 but are actually in PUD 3.**
9. Discuss and consider possible action concerning an **AMENDED AND RESTATED INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE CITY OF ROMAN FOREST, TEXAS AND EAST MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 5**
10. Discuss and consider possible action concerning an **AMENDED AND RESTATED INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE CITY OF ROMAN FOREST, TEXAS AND EAST MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 6**

11. Discuss and consider possible action concerning an **AMENDED AND RESTATED INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE CITY OF ROMAN FOREST, TEXAS AND EAST MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 7**
12. Discuss and consider possible action accepting the streets in **Section 4, Phase 1.**
13. Discuss and consider possible action concerning **RESOLUTION 381-23 –CERTIFICATE FOR RESOLUTION, RESOLUTION ADOPTING AND AMENDING A NEW PROCUREMENT AND DISPOSITION POLICY AND PROCEDURE FOR THE CITY OF ROMAN FOREST, TEXAS RELACING THE PREVIOUS ADOPTED POLICY ADOPTED NOVEMBER 21, 2016 AND RELATED MATTERS.**
14. Discuss and consider approving payment to **BOK Financial in the amount of \$195,943.75 for Debt Services Payment for the 2016 Certificate of Obligation.**

#### **Closed Executive Session**

15. The City Council may go into Closed Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.
16. Adjourn into closed session as authorized in Section 551.074 of the Texas Government Code to discuss personnel matters involving the City Administrator.
17. Adjourn into closed executive session as authorized in Section 551.074 of the Texas Government Code to discuss personnel matters involving the City Secretary.
18. Reconvene into open session and take action, if necessary, in connection with the deliberations taken during closed executive session.
18. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS
19. ADJOURNMENT

Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Roman Forest, is posted on the website and the front door of Roman Forest City Hall, which is readily accessible to the public at all times, by 6:30 pm on January 19, 2023.

/s/ \_\_\_\_\_

Kelly Belmore, City Secretary

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility.

Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic

development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144© and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.