



**Notice of City Council Meeting, City of Roman Forest, Texas**

**2430 Roman Forest Boulevard, Roman Forest, TX 77357**

**Special City Council Meeting Agenda**

---

**Monday, July 11, 2022**

**6:00 P.M.**

**City Council Chambers**

**Mayor Chris Parr**

**Councilmember Mitchell Davis – Position 1**

**Councilmember Nelda Adkins – Position 2**

**Councilmember David Mullane – Position 3**

**Councilmember Greg Partin – Position 4**

**Councilmember James Brooks – Position 5**

This notice is posted pursuant to the Texas Open Meetings Act. NOTICE IS HEREBY GIVEN that a meeting of the Roman Forest City Council will be held on Monday, July 11, 2022, at 6:00 p.m. at the City Hall Building, 2430 Roman Forest Blvd, Roman Forest 77357, at which time the following subjects will be discussed and acted upon.

**EXECUTIVE SESSION** At any time during the WORKSHOP or SPECIAL MEETING the City Council may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Mayor, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL and ANNOUNCEMENT OF QUORUM**

AGENDA ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:

5. Discussion and possible action regarding adoption of a Resolution approving the Montgomery County Emergency Communication District (MCECD) Annual Budget for the fiscal year 2023 which begins on October 1, 2022.
6. Discussion and possible action regarding nomination of an appointee to the Montgomery County Emergency Communication District Board of Directors.
7. Discussion and possible action concerning for the BOK Financial Payment Discussion and possible action approving payment to BOK Financial in the amount of \$55,943.75 for Debt Services Payment for the 2016 Certificate of Obligation.
8. Discussion and possible action concerning Residential Recycling & Refuse of Texas, Inc.'s Market Adjustment and Fuel Surcharge request to add a fuel surcharge of \$1.73/home due to the rise in fuel prices over the last 12 months.
9. Discussion and possible action on making a recommendation on an amendment to Ordinance No. 423-21, Land Use Ordinance, to define and regulate accessory buildings or use, accessory dwelling unit (ADU), accessory structures, for review at the next council meeting.
10. Discussion and possible action on homeowner notifications for potential issues on resale of properties not in compliance with ordinances.
11. Discussion and possible action concerning **RESOLUTION 274-22 – RESOLUTION BY THE CITY OF ROMAN FOREST, TEXAS, DESIGNATING THE *EAST MONTGOMERY COUNTY OBSERVER* AS THE OFFICIAL NEWSPAPER FOR THE CITY OF ROMAN FOREST AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT.**
12. Discussion and possible action on the need to schedule a workshop to discuss the need for inspections and/or to interview inspection companies.

CITIZEN INQUIRIES – NOT TO EXCEED THREE MINUTES PER PERSON

13. Citizens who desire to address the Council on any matter may do at this time. Please limit your comments to three (3) minutes. Speakers are asked to stand up when their name is called by the Mayor, approach the podium to address Council and give their name and address before sharing their comments.

Please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing staff to place the matter on a future agenda. In accordance with the Texas Open Meetings Act, the City Council cannot discuss or take action on an unposted item. However, the Mayor may request the City Administrator to provide additional information at a future meeting on a matter of general interest to the full City Council, the public at large and to the citizen making the comment. Issues may be referred to City Staff for research and possible future action.

#### 14. CITY COUNCIL INQUIRY/REQUESTS FOR FUTURE AGENDA ITEMS

**Pursuant to Texas Government Code § 551.042, the Mayor and Councilmembers may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy, or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.**

Mayor and Councilmembers may receive information from staff, or a member of the governing body may make a report about items of community interest during this section without having given notice of the subject of the report if no action is taken and possible action is not discussed regarding the information provided in the report.

#### 15. ADJOURNMENT

Roman Forest City Hall is accessible to individuals with disabilities through its main entry on Roman Forest Blvd. Parking spaces for individuals with disabilities are available in the north parking lot. City Hall is equipped with restroom facilities that are accessible. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 if special accommodations are needed.

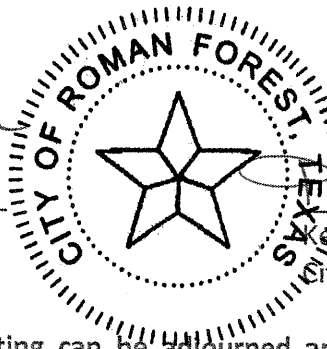
### CERTIFICATION

I certify that a true and correct copy of the Notice of City of Roman Forest City Council Meeting and Agenda for Monday, July 11, 2022, was posted on the Roman Forest website and on the City Hall bulletin board located at the front door of Roman Forest City Hall, 2430 Roman Forest Blvd, Roman Forest, TX 77357, a place convenient and readily accessible to the public 24 hours a day, and remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATE OF POSTING: 7/7/22

TIME OF POSTING: 3:05pm

DATED: 7/7/22



Kelly Belmore  
Kelly Belmore, City Secretary  
City of Roman Forest

This workshop and special meeting can be adjourned and reconvened, if necessary, the next following regular business day.

**Agenda Items:** Council may vote and/or act upon each of the items listed in this agenda in an order considered to be convenient to the public and Council. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency.

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility. Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.) Video recordings of Regular meetings of the Roman Forest City Council are available online at <https://www.rftx.org/>.

If, during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive Session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code; and/or deliberations about gifts & donations pursuant to Chapter 551.073 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the

items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission, or committee subject to the Texas Open Meetings Act.

I certify that the Notice of City of Roman Forest City Council meeting and agenda was removed by me from the City Hall bulletin board located at the front door of Roman Forest City Hall, 2430 Roman Forest Blvd, Roman Forest, TX 77357.

TIME OF REMOVAL: \_\_\_\_\_

DATE OF REMOVAL: \_\_\_\_\_

\_\_\_\_\_  
Kelly Belmore, City Secretary  
City of Roman Forest