



Notice of City Council Meeting, City of Roman Forest, Texas

2430 Roman Forest Boulevard, Roman Forest, TX 77357

Regular City Council Meeting Minutes

Monday, January 24, 2022

6:30 P.M.

City Council Chambers

Mayor Chris Parr

Councilmember Lori Jo Koepsel – Position 1

Councilmember Nelda Adkins – Position 2

Councilmember David Mullane – Position 3

Councilmember Greg Partin – Position 4

Councilmember James Brooks – Position 5

This notice was posted pursuant to the Texas Open Meetings Act. NOTICE IS HEREBY GIVEN that a meeting of the Roman Forest City Council will be held on Monday, January 24, 2022, at 6:30 p.m. at the City Hall Building, 2430 Roman Forest Blvd, Roman Forest 77357, at which time the following subjects will be discussed and acted upon.

1. CALL TO ORDER

The meeting was called to order by Mayor Pro Tem Mullane at 6:33pm

2. INVOCATION

Led by Councilmember Brooks

3. PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Mullane

4. ROLL CALL

By City Secretary Belmore who certified that a quorum was present:

Mayor – Chris Parr
Council Member Lori Koepsel – Position 1
Council Member Nelda Adkins – Position 2
Council Member David Mullane – Position 3
Council Member Greg Partin – Position 4
Council Member James Brooks – Position 5

Absent: Mayor Parr, Councilmember Koepsel, Councilmember Partin

Officials/staff present: City Administrator Knudsen, Former City Administrator Mullane, City Attorney Foerster, Chief Carlisle, City Engineer Phipps, City Secretary Belmore.

5. CITIZEN INQUIRIES – NOT TO EXCEED THREE MINUTES

1. Representative Ernest Bailes will be in attendance to introduce himself to the Roman Forest citizens. Mr. Bailes was not present. He sent his representative, but she did not speak.
2. Taylor Olsen – 2559 Fountain View - Handed out his design to council, suggestions, and information on possible a Dog Park at Hubbard Park.
3. Larry Sanders – 2107 Venus Dr – Spoke on behalf of the stray dogs in Roman Forest. Mr. Sanders is working with his daughter Kerri Larson, Chief Carlisle along with a rescue group to trap and rehome or foster the stay or feral animals if possible. Mr. Sanders also stated that Kerri Larsen has information for any residents or the public to help eliminate the further reproduction by offering free spaying, neutering at discounted pricing through a grant from a Houston Veterinarian that offered to help Ms. Larson and the rescue group.
4. Leanne Caster – 2503 Octavian Ct – Proposed Landfill north of Cleveland named Peach Creek Environmental. Concerns on what type of waste and conditions of water that will be coming this

direction into Montgomery and Harris. It is too close to the water shed and butts up to two different areas. One is private property Wood Duck Farms and the seconded is the National Forest. These individuals are asking for help, and they are having to hire their own attorney's. Ms. Caster ask us to do our part in voting to keep this permit from passing. Permit #317 was found by our City Engineer and stated it is a Mississippi company and based out of San Antonio.

5. Janis Holt - 105 Magnolia Trl., Silsbee, Tx. - Introduction to the candidate running for State Representative District 18.
6. Consider and approve the following consent agenda items:
 - a. Minutes of the Regular City Council Meeting Minutes dated 12/13/2021
 - b. Minutes of the Special City Council Meeting dated 1/4/2022
 - c. Reports
 1. Financial and Bookkeeping – City Administrator, April Knudsen
 2. City Administrator Report – City Administrator, April Knudsen
 3. Police Department Report – Chief Stephen Carlisle
 4. Building Permit Report – Submitted For Review
 5. Code Compliance Report – Submitted For Review
 6. Municipal Court Report – Submitted For Review
 7. Maintenance Department Report – Submitted For Review

Councilmember Brooks made a motion to accept the City Administrator's Quarterly Investment and Financial Report as presented; Councilmember Adkins seconded the motion. Votes in favor: Unanimous

Councilmember Brooks made a motion to approve all Consent Agenda items as written; Councilmember Adkins seconded the motion. Votes in favor: Unanimous

7. Discuss and consider the status of the following projects and taking of any action in conjunction therewith – City Engineer Greg Phipps Report:

City Paving Improvements

Section 2- Brutus Drive Reconstruction:

City Engineer Phipps stated the conceptual cost estimate for the complete reconstruction of Brutus Dr totaled \$234,097.00 for approximately 1,125 linear feet of road. Mr. Phipps stated it is a substantial amount of money for that length of road and where it is located. With council approval Mr. Phipps will go back and get a new quote on only what was absolutely necessary instead of a complete redo of the entire road.

Section 4, Phase 1:

City Engineer Phipps reported that the road bond is outstanding from the developer. They are working on getting it from the developer.

City Drainage Improvements

Venus Ditch:

City Engineer Phipps will schedule a walk through with council or administration when vegetation is dormant or as directed. Hopefully next month.

Updates on the Michelangelo and Shrek Outfall projects

Shrek Pond Outfall:

A revised plan to remove the lower 40 feet of the slope pavement was reviewed and reevaluated. It was determined that it only really needs the last 40 feet of the concrete. There is a hole in it from washout and a busted pipe. Even utilizing the concrete for the plume for rip rap, the cost estimate is totaling \$74,577.50. Mr. Phipps requested council's permission to get two different contractors to go evaluate it the smaller scope for the project and see if they can get the bid under \$50,000.00. Currently there is only \$21,000.00 in FEMA money for that project.

Michelangelo Outfall:

A survey crew is scheduled to come out on January 28, 2022, mark property corners to see where the property line is between the two lots and finalize so they can get a plan together to raise that outfall. This should make it easier to maintain and make the residents happier. A plan will be put together for consideration at the February meeting.

8. Discussion and possible action to amend **ORDINANCE NO. 316-18 - AN ORDINANCE OF THE CITY OF ROMAN FOREST, PROVIDING FOR THE REGULATION OF SIGNS TO BE DISPLAYED WITHIN THE CITY LIMITS AND EXTATERRITORIAL JURISDICTIONAL LIMITS OF ROMAN FOREST, TEXAS; CONTAINING DEFINITIONS AND FINDINGS RELATED TO THE SUBJECT; PROVIDING GENERAL PROVISIONS AND REGULATIONS AS TO TYPE, CONSTRUCTION, AND MAINTENANCE OF SIGNS; PROVIDING REGULATIONS CONCERNING BILLBOARDS, PORTABLE SIGNS AND ELECTRONIC SIGNS; PROHIBITING CERTAIN SIGNS; PROVIDING FOR PERMITS FOR SIGNS AND PERMIT FEES; PROVIDING FOR ENFORCEMENT AND PENALTY FOR VIOLATIONS; PROVIDING REPEAL AND SAVINGS CLAUSES; PROVIDING A TEXAS OPEN MEETING ACT CLAUSE; AND SETTING AN EFFECTIVE DATE AFTER PUBLICATION AS PROVIDED BY LAW; Sign Ordinance -- Chapter 36 – Municode - to delete ARTICLE II. BUSINESS OR COMMERCIAL SIGNS, DIVISION 3. BILLBOARDS in its entirety.**

Councilmember Brooks made a motion to table ORD 316-18; Councilmember Adkins seconded the motion. Votes in favor: Unanimous

9. Discussion and possible action concerning **AN ORDINANCE OF THE CITY OF ROMAN FOREST, TEXAS, REPEALING AND REPLACING CHAPTER 28, ARTICLE II, ENTITLED "WEEDS, BRUSH, RUBBISH, AND OTHER UNSIGHTLY MATTER;" AUTHORIZING THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS, PURSUANT TO CHAPTER 342, TEXAS HEALTH AND SAFETY CODE, TO DESIGNATE AND DECLARE UNLAWFUL CERTAIN CONDITIONS PERTAINING TO UNSANITARY AND HEALTH HAZARDS; PROVIDING DEFINITIONS; PRESUMPTION AS TO PERSONAL PROPERTY; PROVIDING FOR DISCOVERY NOTICE TO ABATE AND COSTS AND EXPENSES, MINIMUM CHARGE, ASSESSMENT AND COLLECTION; ABATEMENT**

OF DANGEROUS WEEDS; PERFECTING, ENFORCING LIEN AND RELEASE; PROVIDING FOR ADMINISTRATION OF FINANCES; PROVIDING FOR AWARDING OF CONTRACTS BY CITY AND WITH OWNER OR OWNERS FOR REMOVAL OF UNLAWFUL CONDITIONS; PROVIDING \$500 PENALTY FOR FAILURE TO ABATE; PROVIDING FOR SUMMARY ABATEMENT; PROVIDING SAVINGS CLAUSE; REPEALING CITY ORDINANCE NO. 205, DATED JULY 15, 1991 AND ALL CONFLICTING ORDINANCES; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION .

Councilmember Brooks made a motion to approve the Ordinance repealing and replacing Chapter 28, Article II, with the change weed length verbiage from 9 in. to 12 in.; Councilmember Adkins seconded the motion. Votes in favor: Unanimous

10. Discussion and possible action concerning **AN ORDINANCE OF THE CITY COUNCIL OF ROMAN FOREST, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS IN 2022; AUTHORIZING THE HIRING OF LAWYERS AND RATE EXPERTS; AUTHORIZING THE CITY'S PARTICIPATION TO THE FULL EXTENT PERMITTED BY LAW AT THE PUBLIC UTILITY COMMISSION OF TEXAS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND DECLARING AN EFFECTIVE DATE.**

Councilmember Brooks made a motion to approve Ordinance 261-22 authorizing participation with other Entergy service area cities in matters concerning Entergy at the Public Utility Commission in 2022, authorizing the hiring of lawyers and rate experts and authorizing the City's participation to the full extent permitted by law. Councilmember Adkins seconded the motion; Votes in favor: Unanimous

11. CITY COUNCIL INQUIRY/REQUESTS FOR FUTURE AGENDA ITEMS

Taylor Olsen will possibly bring more information and options for the proposed Dog Park using Hubbard Park.

Chief Carlisle requested information on an order to amend the speed limit in specific areas.

Engineer Phipps will have a plan for the Michelangelo Outfall.

12. ADJOURNMENT

Councilmember Adkins made a motion to adjourn; Councilmember Brooks seconded the motion. Votes in favor: Unanimous

There being no further business, Mayor Pro Tem Mullane adjourned the meeting at 7:55 p.m.

SUBMITTED BY:

Kelly Belmore
Kelly Belmore, City Secretary
City of Roman Forest

DATE APPROVED:

2/28/2022

Mayor Pro Tem

Chris Parr Mayor
City of Roman Forest
DAVID McLANE

